



Rationale

In order to ensure the safety and well-being of the students and employees of CISVA, it is imperative that all schools are prepared for emergencies.

Policy

Each school will develop and maintain school emergency plans.

Procedure

The CISVA has adopted *“Responding to School Emergencies,”* a procedural manual published by the Society of Christian Schools as the resource to be used in dealing with emergency situations.

The school Principal is responsible for becoming familiar with the manual and putting an effective emergency plan in place. All schools will:

1. Have a Crisis Plan and a Crisis Management Team in place.
2. Have an Emergency Plan and Emergency Response Team in place.
3. Inform staff, parents, and Superintendent’s Office of the plans.

References: Responding to School Emergencies; Putting An Effective Emergency Plan In Place. (Society of Christian Schools) Responding to School Emergencies- Checklist “Emergency Management Planning Guide for Schools, Districts and Authorities” Ministry of Education, 2015. Cross-reference Policy 417 - Risk Management	Approved Board of Directors
	Date Approved December 1, 2009
	Revisions 7 June 2016