



Catholic Independent Schools Kamloops Diocese
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ASCEND Online School

2019/20 EXTERNAL POSTING 1.0 FTE SPED Administration Position

ASCEND Online School is British Columbia's only Catholic Distance Learning school, which offers a growing number of students and families across the province access to an innovative and flexible Catholic education under the authority of the Catholic Independent Schools of the Kamloops Diocese. Our teachers and administrators live and work in various locations in the province of British Columbia. The school enrolls approximately 440 students from Kindergarten to Grade Twelve. We are seeking an enthusiastic, self-motivated and forward-thinking individual to join our dynamic teaching and administration team starting July 1, 2019.

Applicants must hold a valid teaching certificate or be eligible for certification through the BC Teacher Regulation Branch. Preference will be given to candidates who possess:

- * an active life in a Catholic parish
- * a commitment to excellence in Catholic education
- * previous administration experience, particularly in Special Education
- * flexible thinking and excellent problem-solving skills
- * a deep understanding of, and extensive experience, in serving students with Special Needs
- * knowledge of community services that support students with Special Needs and their families within the province of B.C
- * excellent communication skills
- * experience coordinating teams of professionals and paraprofessionals to develop plans for educating learners with Special Needs
- * experience hiring staff to work with students with Special Needs
- * experience planning and managing school budgets
- * extensive knowledge of Ministry of Education requirements and guidelines, in relation to Special Needs students and funding
- * extensive knowledge of IEPs, their development and implementation

For further information about the position, please contact the principal, Lynn Hale at 1-888-599-5775, ext. 6, or at principal@ascendonline.ca. Teacher application forms as well as the Confidential Pastoral Reference form for applicants may be found under the Employment tab located on the CISKD website (www.ciskd.ca). Completed applications may be submitted electronically in one PDF file to the CISKD Superintendent of Schools, Ms. H. Paluck at superintendent@ciskd.ca. We thank all applicants in advance, however only those shortlisted will be contacted. The position will be advertised until filled.