



# Catholic Independent Schools of Vancouver Archdiocese

## Non-Catholic Pastoral Reference

**Note:** CISVA employees are required to obtain an updated Pastoral Reference Letter when there is a change in an employment agreement within the CISVA.

### Section I: To be completed by the applicant/employee

☐ Teacher      ☐ Education Assistant      ☐ Support Staff      ☐ Employee Update

APPLICANT/EMPLOYEE NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ /CITY \_\_\_\_\_ EMAIL \_\_\_\_\_

POSITION \_\_\_\_\_ SCHOOL NAME \_\_\_\_\_  
(if applicable) (if applicable)

APPLICANT/EMPLOYEE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

MINISTER \_\_\_\_\_ CHURCH \_\_\_\_\_

MINISTER'S PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### Section II: To be completed by the Pastor/Minister

1. How well do you know this candidate? (*please check one*)    ☐ Very well    ☐ Well    ☐ By name    ☐ By face

2. How long have you known this candidate? \_\_\_\_\_

3. Is this candidate a registered member of your Congregation?    ☐ YES    ☐ NO

4. Is this candidate a regularly practicing Christian?    ☐ YES    ☐ NO

5. Is there anything in the marriage or lifestyle of this person that would put into question his/her suitability to teach in a Catholic school?    ☐ YES    ☐ NO

If yes, specify: \_\_\_\_\_

6. Does this person take an active or leadership role in any of the parish ministries or organizations?  
☐ YES    ☐ NO

7. If "yes" which ones: \_\_\_\_\_

8. Do you recommend this person as a suitable candidate for the Catholic schools of this Archdiocese?  
☐ YES    ☐ NO    ☐ PROVISIONALLY (for one year only)

Comment \_\_\_\_\_

ADDITIONAL COMMENTS:

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MINISTER SIGNATURE\_\_\_\_\_ DATE\_\_\_\_\_

MINISTER PRINT NAME\_\_\_\_\_

**This information is required as part of the application process for securing a position within the CISVA.  
Please submit to the Human Resources Department at: [hr@cisva.bc.ca](mailto:hr@cisva.bc.ca)**