



## CATHOLIC PASTORAL REFERENCE

### To be completed by the applicant/employee:

Teaching Position Applicant     Education Assistant Applicant     Employee - Update

**Note:** CISVA employees are required to obtain an updated Pastoral Reference Letter when there is a change in their employment agreement within the CISVA.

APPLICANT/EMPLOYEE NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

PARISH \_\_\_\_\_ PASTOR \_\_\_\_\_

1. Are you a registered member of this parish?    YES  NO

Comment: \_\_\_\_\_

2. Do you attend Mass every Sunday?    YES  NO

3. Do you take an active role in any of the parish ministries or organizations?    YES  NO

Comment: \_\_\_\_\_

4. **If not registered in this parish for the last two years, please name your previous parish and pastor:** Parish: \_\_\_\_\_

Pastor: \_\_\_\_\_

\_\_\_\_\_  
APPLICANT/EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

### To be completed by the Parish Pastor:

1. How well do you know this applicant/employee?    Very well  Well  By name  By face

2. How long have you known this person? \_\_\_\_\_

3. Is this person a registered member of your parish?    YES  NO

Comment: \_\_\_\_\_

4. Do you know this person to be a regularly practicing Catholic?    YES  NO

Comment: \_\_\_\_\_

5. Do you know of anything in the marriage or life-style of this person that would put into question his/her suitability to teach in a Catholic school?    YES  NO

Comment: \_\_\_\_\_



Catholic Independent Schools  
of Vancouver Archdiocese

*Office of the Superintendent*

6. Do you recommend this person as a suitable candidate for the Catholic schools of this Archdiocese?

Yes [ ]      No [ ]      Provisionally [ ] (for one year only)

Comment: \_\_\_\_\_

Would you like the Associate Superintendent of Human Resources to contact you so that you can provide additional information and/or clarification?      YES [ ] NO [ ]

\_\_\_\_\_  
PASTOR SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PASTOR NAME (please print)

If the signature is not that of the territorial pastor, what is the reason?

\_\_\_\_\_  
*This information is required as part of the application process for securing a position within the CISVA.  
Please do not copy. Send directly to the Superintendent at the address below.*