



Catholic Independent Schools of Vancouver Archdiocese

Catholic Pastoral Reference

Note: CISVA employees are required to obtain an updated Pastoral Reference Letter when there is a change in an employment agreement within the CISVA.

Section I: To be completed by the applicant/employee

Teacher Education Assistant Support Staff Employee Update

APPLICANT/EMPLOYEE NAME _____ PHONE _____

ADDRESS _____ /CITY _____ EMAIL _____

POSITION _____ SCHOOL NAME _____
(if applicable) (if applicable)

1. Are you a registered member of this parish? YES NO

Comment _____

2. Do you attend Mass every Sunday? YES NO

3. Do you take an active role in any of the parish ministries or organizations? YES NO

Comment _____

4. **If not registered in this parish for the last two years, please name your previous parish and pastor:**

PARISH _____ PASTOR _____

APPLICANT/EMPLOYEE SIGNATURE _____ DATE _____

PARISH _____ PASTOR _____

ADDRESS _____ /CITY _____ PHONE _____

EMAIL _____

Section II: To be completed by the Parish Pastor

1. How well do you know this applicant/employee? (*please check one*) Very well Well By name By face

2. How long have you known this person? _____

3. Is this person a registered member of your Parish? YES NO

4. Is this person a regularly practicing Catholic? YES NO

5. Is there anything in the marriage or lifestyle of this person that would put into question his/her suitability to teach in a Catholic school? YES NO

If yes, specify: _____

6. If married, does this person have a Catholic marriage certificate?

YES NO

7. Does this person take an active or leadership role in any of the parish ministries or organizations?

YES NO

If "yes" which ones: _____

8. Do you recommend this person as a suitable candidate for the Catholic schools of this Archdiocese?

YES NO PROVISIONALLY (for one year only)

Comment _____

9. Would you like the Associate Superintendent of Human Resources to contact you so that you can provide additional information and/or clarification? YES NO

PASTOR SIGNATURE _____ DATE _____

PASTOR NAME (PLEASE PRINT) _____ PHONE _____

If the signature is not that of the territorial pastor, what is the reason?

**This information is required as part of the application process for securing a position within the CISVA.
Please submit to the Human Resources Department at: hr@cisva.bc.ca**