

# NOW HIRING

## PRINCIPAL POSITION FULL TIME PERMANENT St. Francis of Assisi Catholic Secondary in Yukon

DEADLINE: MARCH 19, 2023  
(11:30pm YDT)

Visit [applytoeducation.com](http://applytoeducation.com)  
(use Yukon filter)  
to view and apply on job postings

### *The Catholic Diocese of Whitehorse*

has two Catholic churches and three public Catholic schools (Two K to Gr. 7 and one Gr. 8 to 12) in Whitehorse. The diocese has twenty-one other parishes and missions spread throughout an area of 723,515 km<sup>2</sup> in Yukon and Northern BC., serving several Indigenous communities and a rich and diverse population.

[www.whitehorsediocese.ca](http://www.whitehorsediocese.ca)

[www.sfacss.ca](http://www.sfacss.ca)

*Whitehorse* is a modern 'wilderness' city with all amenities and services, a multi-cultural Catholic community, a vibrant arts scene, and plenty of outdoor and indoor recreational opportunities for individuals and families. The city hosts an international airport and is within driving distance of the coast of Alaska.

[www.whitehorse.ca](http://www.whitehorse.ca)

*The Yukon* is a vast territory showcasing God's beautiful creation of mountains peaks and passes, rivers and lakes. This is a unique opportunity to serve your Church while discovering a new part of Canada.

[www.travelyukon.com](http://www.travelyukon.com)

Information on how to apply is on the Yukon Government website:  
<https://yukon.ca/en/employment/jobs-schools/apply-teaching-or-school-administrator-job#apply-for-a-job>

23 T005 - ST. FRANCIS OF ASSISI SECONDARY SCHOOL - 1.0 FTE -  
Permanent - Principal

**Job Code:**3427961

**Closing Date:** Mar 19, 2023 11:30 PM YDT

**Employer:**[Yukon Education](#)

**Posted on:** Feb 21, 2023

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**Job Type:**

Full Time

**Job Category:**

Teachers, Principals &  
Superintendents

**Openings:** 1

**Mandatory Document:**

Resume  
Cover Letter

**School:**

[St. Francis of Assisi Catholic  
Secondary School \(Whitehorse\)](#)

**Start Date:** Aug 16, 2023

**End Date:**

**Salary:**

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**Job Description & Requirements**

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**Qualifications and Experience:**

- Possession of or can demonstrate working towards a Master's Degree in Education or equivalent in educational administration and/or secondary curriculum;
- Experience in administration and/or educational leadership in a school setting; and
- Experience teaching and/or leading in a secondary school.
- Course work and/or demonstration of experience, understanding, and knowledge of Catholic theology and philosophy of Catholic education;
- Candidates must fulfill the Catholic eligibility requirements for Catholic Schools;

**NOTE:** Candidates who have education, training and/or experience equivalent to the education criteria listed above may be equally considered. However, all candidates must meet the Catholicity requirements.

**Desired Knowledge, Skills and Suitability:**

- Commitment to model and promote philosophy, values, and lifestyle consistent with the tenants of the Catholic faith;
  - Ability to provide strong faith leadership to students and staff through on-going faith formation for self and staff; providing structured opportunities for staff to develop their abilities to infuse faith into curriculum and pedagogy; and involvement in the broader Catholic community;
  - Committed to the Catholic Mission and Values & Beliefs of the school to help grow the Catholic Faith and learning environment;
  - Ability to effectively lead, motivate and supervise staff and students, create a safe and caring environment, and support and enhance the well being and the physical, emotional, academic, and spiritual development of staff and students;
  - Ability to work with a multicultural and a multilingual population;
  - Ability to set goals, organize and schedule a secondary (8-12) school;
  - Ability to coach staff to teaching excellence;
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- A willingness to accept shared responsibility for guiding student behaviour using a restorative approach as set out in Yukon Education policy documents (Safe and Caring Schools Policy; School Council Dispute Resolution Policy)
  - Excellent interpersonal and communication skills with the ability to maintain and build respectful and positive relationships with students, staff, parents, school council, Department of Education, Catholic Episcopal Corporation, First Nations, Catholic Education Association Yukon (CEAY) and the community;
  - Proven decision-making skills, demonstrating effective listening, ability to accommodate and to mediate diverse views, to stand up for what is best for the school, stand firm on informed decisions, and follow through;
  - Knowledge of Yukon secondary curriculum and teaching strategies with the ability to develop, implement, and monitor special education programs and IEPs for special needs students;
  - Commitment to high academic standards for all students through literacy and numeracy programs which incorporate innovative learning strategies such as social/emotional learning, experiential learning, current evaluation and assessment practices and staff development; and
  - A knowledge of, sensitivity to, and willingness to integrate Yukon First Nations ways of knowing, doing and being that supports a culturally diverse student population with the ability to incorporate and promote this diversity within the faith life of the school community.

#### **ADDITIONAL INFORMATION:**

- To be an Administrator in Yukon, you must be certified in another Canadian province/territory first.
- Successful applicants will be required to undergo a security/vulnerable sector check.
- Relocation may be available.
- To apply for a job in a Catholic school, include the following documents (no more than 6 months old). Make sure these are current in your online portfolio:
  - a teacher [faith letter](#);
  - a [pastoral reference](#) by a Roman Catholic priest; and
  - a copy of your baptismal certificate.

Go to our website for the documents: <https://yukon.ca/en/employment/jobs-schools/apply-teaching-or-school-administrator-job#apply-for-a-job>

#### **To apply ([applytoeducation.com](https://applytoeducation.com)):**

- **Click 'Apply Online' to sign in/register**
  - **Apply to this job posting**
  - **Check your 'Jobs Applied To' to confirm you successfully applied.**
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